



KING'S HOUSE SCHOOL

SPORTS GROUND

Sports Ground Information Summary Sheet

Dear Clients,

We hope you are all well and looking forward to another season back at King's House School Sports Ground. This year we would like to maintain safety and secure access to the grounds, to ensure a positive experience for all members at King's House.

1. King's House School Sports Ground Team Contact Details:

Name	Title
Nick Clark	Enterprises Manager
Shawn Cali	Sports Operations
Alex Brown	Clubhouse Manager
Dave Wiseman	Head Groundsman
<u>KHSG Team Contact Details</u> Email: enquiries@khsenterprises.co.uk / Telephone: 020 8948 0358	

2. Weather Updates: To streamline issues in the past, there will be a new system for all clubs to understand the current conditions of their future match in place; This will be via SMS to the main team contact official every weekend AM and weekdays by no later than 3.30pm.

King's House reserves the right to cancel matches if facilities are at risk – This will not be at no cost/fee to your team if this occurs.

Please notify should you wish to request a cancellation to your match. Charges may apply if the notice period is less than 14 days – See **Terms and Conditions** on our website. A fixture rearrangement can also be made at no extra charge if these conditions are met.

3. **Floodlights:** All pitches will be operated and preset in preparation for pitch bookings. If there are any issues with floodlights or requests for earlier floodlight timings, please contact the KHSG Team.

4. **Pitch Management: The Groundsmen** tend to our pitches throughout the week to ensure they are well prepared for Weekend Matches – All resources, such as Flags, Flag posts, all sports goals, and line markings will be in place prior to matchday. Any existing waste will be cleared by the groundsmen, but it is ultimately every club's responsibility to dispose of waste when attending the site.

5. **Facility Management: The caretaker** on site ensures all facilities are well maintained and secure. This includes the following: changing rooms, toilets, function rooms, fire alarms and emergency aid kit access points, as well as all furnishings within the clubhouse premises. Please do not attempt to move or renovate furniture at your own convenience. Please ask for authorisation from one of our staff members.

6. **Facility Access:** All pitches, changing rooms and the clubhouse are to be opened by staff only – Please adhere to your pitch timings or you will be charged for additional use.

Pedestrian access code via **Barnes Bridge footpath: 'C2578Z'** Please lock after entry/exit.

Pedestrian Access via **main gate: Press Green button on the side of the electrical box.**



7. **Match Teas:** King's House School Sports Ground partners with Accent Catering to deliver outstanding food, drink and service to all sports clubs. To enhance preparations for the weekend, we aim for all stock to be ordered every Tuesday by 10am at the latest. If you would like to request for match teas, please inform us weekly, every Monday by 6pm.
8. **Lost Property:** The lost property department is situated next to the staircase within the Clubhouse. Valuables and ID will be stored in our Sports Ground Office Safe. Any items left behind on the premises will be stored in specific containers relevant to its description.
9. **Recycling/waste management:** At King's House, we aim to keep a clean and ecofriendly environment at the grounds. Please dispose of any unwanted items into one of our many litter containers located across the grounds. All clubs are responsible for collecting and disposing of waste including the visitors/opposition waste.
10. **Safeguarding:** King's House School Sports Ground is home to many junior clubs, and we want to ensure every child is safe and protected from neglect, abuse and exploitation. It is our duty to safeguard and promote the welfare of children who attend King's House School Sports Ground, having regard to the DfE guidance. Any concerns regarding **behaviour of a club member** or if a **child is at risk, please immediately alert any member of staff at King's House School Sports Ground**
11. **Car Parking:** There are currently 152 car parking spaces available onsite (including 5 disabled & 3 electric vehicle parking bays). Please adhere to the rules set by us to ensure safety and ease of access. Please do not park on pitch roadside, disabled or hatched bay markings at times when the car park is full/busy – A marshal or staff member will further assist. King's House provides access to EV charging bays and Bicycle Shelters.
12. **Crime reporting and CCTV:** Crimes such as theft, vandalism and trespassing will be reported. King's House has access to 24-hour CCTV footage across the entire site. If you have any concerns or you would like to report a crime that took place on the premises, please contact us. Please note that by law, we are only permitted to release

CCTV footage at the official request of the Metropolitan police.

13. Prohibition of External Catering & Alcoholic Beverages: King's House prohibits all external catering and alcoholic beverages onto the premises. Any items found on personnel will be confiscated and there may be a select fine issued.

Kind regards,

King's House School Sports Ground Team